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**EASTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES**

May 20, 2005

**Open Public Board Meeting 7:30 a.m. (TAW 215)
Executive Session 7:35 a.m. (TAW 202)
Executive Session 12:30 p.m. (PUB 261)
Open Public Board Meeting 1:30 p.m. (TAW 215)**

MINUTES

Trustees Present:

Mr. Gordon Budke, Chair
Ms. Jo Ann Kauffman
Mr. Neil McReynolds
Ms. Kris Mikkelsen, Vice Chair
Ms Katie Moffitt
Ms. Bertha Ortega
Mr. Paul Tanaka
Ms. Ines Zozaya-Geist

Call to Order and Quorum, I and II.

Chair Budke called the meeting to order at 7:30 a.m. and noted that a quorum was present.

Executive Session, III.

Chair Budke announced that the trustees would recess into executive session for one hour for the purposes authorized in RCW 42.30.110(1): to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. He said the Board would reconvene for a Committee of the Whole meeting at 8:30 a.m.

Reconvene

The Board reconvened for a meeting at 8:45 a.m.

1. First read of the budget.
2. Recreation Center update. Mr. Rick Romero was asked to run out projections of enrollment and to do the math to see how these fees will impact. He was asked to provide this at the business and finance meeting prior to the June board meeting. Mr. Romero will provide data to the board on building recreation centers. Vice President Voves said we will borrow from ourselves, and the \$1.6 million will be the only costs we lose if the board decides not to proceed.
3. Master Plan Presentation.
4. Academic Strategic Plan. Vice President Voves stated that an amendment to the resource allocation policy was needed to implement the academic strategic plan. She recommended

15 percent from the carryforward budget dedicated to the strategic plan so we have funds to carry forward the plan. This will require an amendment by the board.

Executive Session, IV.

Chair Budke announced that the Board would convene in executive session at 12:10 p.m. for purposes authorized in RCW 42.30.110 (1): to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and to discuss with legal counsel representing the agency matters relating to agency enforcement actions, litigation or potential. He stated they would reconvene in open session at 1:30 p.m.

Reconvene

The Board reconvened in open session at 1:30 p.m. Chair Budke announced name of the new student trustee, Mr. Stacey Roestel. Travis introduced the new student body president. Her name is Alicia Kinne, she is a sophomore and government major.

Reports, V.

University President's Report, V.A.

President Jordan made a few brief Commencement announcements. Since it was his last Board meeting, he thanked Dr. Patty Chantrill for her role as president of the Faculty Organization. He noted that Trustee Moffitt has given unbelievable time and commitment to the university. President Jordan told ASEWU President Travis Nichols that it has been a true pleasure working with him and how he appreciated the way in which he sought advice and asked how to handle things and looked for solutions together. He told incoming ASEWU President Alicia Kinne and incoming Trustee Stacey Roestel to hold on for the ride!

Trustees' Reports, V.B.

Academic Affairs Committee, V.B.1.

Trustee Ortega deferred her comments to Trustee Ines Zozaya-Geist.

Advancement Committee, V.B.2.

Trustee Mikkelsen reported that with President Jordan and Vice President Akers leaving, there is a bump in the road. However, the consensus is that no momentum has been lost because of the great underpinnings we have had. Reorganization is going on, and we will come through this just fine. Thanks to Vice President Voves and Gerilyn Hausback, solid leadership will carry forward in the Advancement area.

Business and Finance Committee, V.B.3.

Mr. Tanaka did not have a report, but referred the trustees to the presentation from Vice President Voves given this morning regarding the first read of the 05-06 Budget.

Student Affairs Committee, V.B.4.

Trustee Zozaya-Geist reported that the Campus Climate was reviewed. The review covered issues regarding diversity, campus climate, and student recruitment and retention. Dr. Chantrill and Dr. Martin did great job, and we now have a summary of recommendations and themes out of the survey. We can now charge leadership to come back with initiatives, plans, and the costs to move forward. The themes occur in the academic plans. Provost Brian Levin-Stankevich summarized the academic strategic plan, reporting that we awarded nine out of twelve diversity grants. We have created a more inclusive process and awarded more student grants.

The student and activity fee was presented by Craig Schuler. They also discussed the student technology fee as well as three changes to the current agreement. The technology fee is coming forward with a proposed BOT change. A proposal regarding revisions to the student trustee appointment is coming forward to the board today, and a proposed change to the ASEWU constitution will come forward in June. It has already been approved by the students.

Joint Governing Board, V.B.5

Trustee McReynolds noted that the four year schools met in February and will meet again in the fall. It's a rotating chairmanship that is with Evergreen now, and it will go to UW this next year.

Presidents' Reports, V.C.

Faculty Organization, V.C.1.

Dr. Chantrill reported they are established as responsible, viable group. National attention has been upon academic free speech and the academic strategic plan. The faculty values statement has emerged as guiding force. A faculty fellow model was presented at a conference in March. She sat in on a provost luncheon preview and saw how they view the rest of us. She mentioned the national television stints, and how nothing could have happened without President Jordan. He helped to make her understand issues from a larger viewpoint. Chair Budke presented Dr. Chantrill with a gift for her service this past year.

Classified Staff Union, V.C.2

President Michael Nelson mentioned the contract negotiations and ratification and working with other committees. He found a lot of what they have done with the EWU administration has been groundbreaking in comparison to others across the state, and he thanked President Jordan for that. He also noted that a separate deduction form has been created without using social security numbers, but rather with the EWU ID number.

Associated Students, V.C.3

Mr. Travis Nichols reported that the spring and winter quarters were trying, but they were an amazing success. The readership program that provides newspapers to the campus will continue next year. Fifteen percent of the students came out for the election, and the ASEWU has great new officials. Because of the online election, they had a strong showing from students. Constitutional changes will come in June and will give clear access for students with petitions. Student Alicia Kinne attended national student lobby day. The dialogue series was challenged. Travis ended with a thank you, mentioning he had a wonderful year and has learned so much.

Action Items, V.I.

Consent Action Items, V.I.A.

Minutes of the February 4, 2005, Board of Trustees' Meeting, VI.A.1.

Minutes of the April 1, 2005, Board of Trustees' Joint Meeting with BCC, VI.A.2.

Minutes of the April 1, 2005, Board of Trustees' Meeting, VI.A.3.

Minutes of the April 4, 2005, Board of Trustees' Special Meeting, VI.A.4.

Proposed Changes to Agreement between ASEWU and EWU BOT regarding Student Technology Fee, VI.A.5.

Revision of Bylaw 001-020(3), Student Trustee Appointment, VI.A.6.

Motion 05-01-05: "I move that the Board approves the six consent action items." Motion by Trustee Tanaka; second by Trustee Ortega. The motion carried.

Discussion Action Items, VI.B.

ASEWU 2005-2006 Financial Plan, VI.B.1.

A presentation of the distribution of student activity fee dollars was done by Craig Blackhart. He said he was pleased with the budget allocations for this year. The main priority is to increase funding to student-led groups. They increased the supplementary budget by \$18,000. He highlighted the readership program, as it was a huge success. A one-time allocation went to Eagle outfitters.

Motion 05-02-05: "I move that the Board approves the student plan of fee allocation and approve their increase of fees to the maximum amount." Motion by Trustee Moffitt; second by Trustee Ortega. Motion carried.

FY06 Spending Plan, VI.B.2.

Jason Alvarado, Chair, Student Technology Fee Committee, and Matt Brown, Consultant for Student Technology Fee, presented the spending plan. They are seeking approval of the expenditure plan for next year. They presented a check to the University in the amount of \$878,449.27.

Motion 05-03-05: “I move that the Board approves the FY06 Spending Plan. Motion by Trustee Moffitt second by Trustee Ortega. The motion carried.

3. ASEWU General Education Faculty of the Year Award, VI.B.3.

Dr. Dalla explained that the President’s Cabinet discussed if the award should be open to any full time or tenured faculty and whether or not the award should entail these specifications. He said we have a tendency to encourage tenured faculty to be engaged, and therefore focus on them. Other awards are designated full time, so the thought was to make them the same. President Jordan had suggested since the award is given by the students, we should let the students decide. Travis noted that this point was then clarified by the students. The students love the concept of the award and found that they wanted to appreciate non-tenured faculty. They would like to see faculty in the 100-level and 200-level courses win awards, so it was decided that this award will be focused on non-tenured faculty.

Motion 05-04-05 “I move that the Board approves the ASEWU General Education Faculty of the Year Award.” Motion by Trustee Mikkelsen; second by Trustee Tanaka. Trustee Moffitt further mentioned the first year graduate *Faculty of the Year* award last year, and asked if it devalues the *Faculty of the Year* award. The same person can win all three awards, so are we devaluing the award? Dr. Dalla said graduate and undergraduate faculty of the year award winners receive the distinct pleasure of speaking at Commencement, and this sets them apart. President Nichols stated the students wanted to focus more on under-recognized faculty. **The motion carried.**

4. RFP for Presidential Search Firm, VI.B.4.

Chair Budke spoke of the search committee. He said we are asking for a professional search firm to assist in describing the attributes of what we want in a president. The firm will advise the board and committee of the search. (See attached RFP). Timelines were discussed. By the June board meeting or board retreat, we hope to have possible oral presentations and a progress report. Chair Budke referred to a timeline and the process we would use in looking at responses from those proposals. He explained it was a 210 points process. All board members have a copy of guidelines (mailed by Connie). We will send the RFP’s to firms listed in AGB guidelines directory and also post for others to have this information. Discussion of the cost proposal percentages. A motion was made to change the points on the RFP with more weight in the management technical categories than in the cost category. Toni Habegger stated that scoring needs to be included in the RFP. We have to use state point system.

Motion 05-05-05: “I move that the Board approve the score weighting for the RFP of 70, 60, 40, 40. Motion by Trustee Ortega; second by Trustee Kaufmann. Motion carried.

Appointment and Charge for Presidential Search Advisory Committee, VI.B.5.

Chair Budke noted the purpose of the advisory committee is to advise the board. See attached for charge to committee and guidelines for establishing the committee. The committee is charged with recommending to the Board of Trustees an unranked list of three to five individuals who, in the Committee’s judgment, are well qualified to lead Eastern Washington University as its next president. The Committee is asked to base its recommendations upon the leadership criteria that it will develop and which will be adopted by the Board of Trustees, as well as upon the Trustees’ established policies with respect to equal opportunity and affirmative action. The committee should meet at least twice before the June board meeting to talk about the qualities that we are looking for in a presidential candidate. Since Chair Budke’s term ends in October, he will go ahead and serve as Chair of the search committee and he wants to appoint Trustee McReynolds and Trustee Zozaya-Geist, and he will act as chair. When Chair Budke takes on this new role, Trustee Mikkelsen will be chair of the board. Names submitted for the PSAC: Dr. Byron Russell, Dr. Patty Chantrill, Dr. Mimi Marinucci, Rick Nesbitt, Dr. Valerie Appleton, and Alicia Kinne and Romeal Watson as students. There still need to be more appointments (from Foundation, alumni, and the community) because of the many suggestions, but the advice came from the community, so Gordon wants to check and talk with the right people to see if they are willing and have time to serve. The Committee is being supported by Leslie Mowatt, Laurie Connelly, Deborah Danner and Jolynn Rogers. The exempt staff member will be Karen Wichman. The copy of the charge that committee members have been given contains the wording that requests information no later than an “x” date. No date was given because we need to hear from search firms and their recommendations; however, we wanted the charge in place. There was a motion for approval of the trustees’ charge for the presidential search advisory committee.

Motion 05-06-05: “I move that the Board approves the trustees’ charge for the Presidential Search Advisory Committee.” Motion by Trustee Tanaka; seconded by Trustee Ortega. The motion carried.

Old Business/New Business, VII.

Discussion continued about planning for the Board Retreat and Board goals for next year. Oral presentations from search firms is a possibility at the retreat. We need to look at what the committee comes back with as far as preferred characteristics. Including the consultant for the capital campaign and the diversity initiatives were discussed. Terry MacTaggart will be the facilitator again this year. Board retreat topics include performance personnel matters, Provost Levin-Stankevich’s goals as president. President Jordan mentioned that this conversation begins at the retreat; at the end we summarize, and then we decide on goals for the next year. The Board retreat forms president’s goals. Provost Levin-Stankevich wants the faculty contract discussion. Chair Budke then read the resolutions presented to Steve and Ruthie from last evening’s reception. (See attached.) Board members were encouraged to give kind remarks to the Jordans.

Personnel Actions, VIII.

“Eastern Washington University strives to satisfy all requests for special access needs for persons with disabilities. Requests for such accommodation are welcome and may be made by calling the President’s Office, (509) 359-6598.”

Motion 05-07-05 “I move that the Board approves the personnel actions. Motion by Trustee Ortega; second by Trustee Zozaya-Geist. Motion carried.

Adjournment, IX.

The meeting was adjourned at 3:25 p.m.

Gordon Budke, Chair

Brian Levin-Stankevich, Secretary